

Instructions to Authors

Aviation Psychology and Applied Human Factors

Official Organ of the European Association for Aviation Psychology (EAAP)
and the Australian Aviation Psychology Association (AAvPA)

Hogrefe Publishing GmbH Tel. +49 551 999 50 0
Merkelstr. 3 Fax +49 551 999 50 111
37085 Göttingen publishing@hogrefe.com
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Aims and scope

Aviation Psychology and Applied Human Factors (APAHF) publishes innovative, original, high-quality applied research covering all aspects of the aerospace domain. In order to make the journal accessible to both practitioners and scientific researchers, the contents are broadly divided into original scientific research articles and papers for practitioners.

Aviation Psychology and Applied Human Factors publishes the following types of articles

Original Articles, Review Articles, APAHF in Practice, Research Notes, Book Reviews, News and Announcements.

The fully peer-reviewed **Original Articles** cover a variety of methodological approaches, ranging from experimental surveys to ethnographic and observational research, from those psychological and human factors disciplines relevant to the field, including social psychology, cognitive psychology, and ergonomics.

Shorter studies are published as **Research Notes**.

Review Articles are also fully peer-reviewed and describe the current state of scientific knowledge of a defined topic by summarizing relevant theories, findings, and areas of application.

APAHF in Practice consists of shorter, less technical, but still fully peer-reviewed articles covering a wide range of topics, such as comments on incidents and accidents, innovative applications of aviation psychology, and reviews of best practices in industry.

Book Reviews present recently published books of particular interest.

Finally, the journal's **News and Announcements** section features information about past and upcoming events around the world, association news, interviews, and similar.

Manuscript submission

Submission of manuscripts is taken to imply that neither the manuscript nor any component of it has already been published or is currently under consideration by another journal.

All manuscripts should be submitted online at <http://www.editorialmanager.com/apahf>

Please follow the online instructions for submission. Should you have any technical queries regarding this process, please contact

Juliane Munson, Hogrefe Publishing (E-mail production@hogrefe.com).

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Dr. Julia Behrend (Editor-in-Chief)
Ecole Normale Supérieure - PSL
Laboratoire de Neurosciences Cognitives
29 rue d'Ulm
75005 Paris
France
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Manuscript preparation

Types and lengths of manuscripts

Original Articles are scientific papers reporting original empirical research based on any methodological approach (e.g., experimental surveys; ethnographic research; observational research) and from any psychological/human factors discipline (e.g., social psychology; cognitive psychology; ergonomics). Original articles have a maximum of 6,000 words (including abstract, text, references, notes, appendices, as well as figures and tables),

Review Articles are syntheses or meta-analyses of research findings and/or theories on particular topics of current scientific interest with aviation psychology and human factors. Reviews describe the current state of scientific knowledge of a defined topic by summarizing relevant theories, findings, and areas of application. Relevance of the reviewed references should be more important than “completeness” of the bibliography. Review articles have a maximum of 8,000 words (including abstract, text, references, notes, appendices, as well as figures and tables).

Research Notes are brief scientific progress reports of recent and ongoing research with a maximum of 3,000 words (including abstract, text, references, notes, appendices, as well as figures and tables), and no more than 1 figure, 2 tables, and 12 references.

APAHF in Practice papers are focused on the applications of aviation psychology to operational contexts and may cover a range of topics, including (but not limited to): comment on incidents and accidents; innovative applications of aviation psychology; reviews of best practice in industry. They should be written in a more accessible (less technical) style and may be more liberally illustrated with diagrams and pictures. APAHF in Practice papers

have a maximum of 4,000 words including abstract, text, references, notes, appendices, as well as figures and tables)

News and Announcements pieces are brief and informal.

Note that an allowance for any tables and figures should be deducted from the above depending on their size (approximately 200 words per quarter print page).

General

All manuscripts should be prepared in accordance with the *Publication Manual of the American Psychological Association* 6th ed. (APA Manual). A free tutorial about APA style is available at <http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx>.

Anonymization

Original Articles, Research Notes, and APAHF in Practice papers will undergo double-blind peer review. Authors should therefore remove all potentially identifying information from the submitted manuscript, replacing names and any indication of the institution where a study was conducted by neutral placeholders. Upon acceptance, this information must of course be reinstated.

Title Page

The title page of the submitted manuscript should include the title; author name(s); affiliation(s); an address for correspondence (including the name of the corresponding author with e-mail and phone numbers); and an author note with acknowledgments and disclosures. We encourage the inclusion of a section headed Authorship which outlines the contributions of the individual authors to the paper using relevant CRediT roles, formatted as in the following example with author order as on the article:

Philipp Yang, conceptualization, methodology; Ina Smith, funding acquisition;
Sun Cheung, writing – review & editing.

Please refer to <https://credit.niso.org/> for the contributor roles. A template for the title page is available on the journal's website at www.hogrefe.com/j/apahf.

Abstract / Keywords

An abstract (maximum length 120 words) should be provided for Original Articles, Research Notes, and APAHF in Practice papers, including a maximum of 5 keywords.

References

Citations in the text and in the reference list should follow conventions listed in the APA Manual. In the reference list make sure to provide the DOIs (Digital Object Identifier) of the cited journal articles.

Author biographies

After acceptance, authors will be asked to upload a brief biography (up to 50 words) and a photo of each author (.jpg format preferred, dimensions should be at least 5 x 5 cm with a minimum 300 dpi resolution). Failing to submit files in the proper format or dimensions can unnecessarily delay the production process. The content of these photos should include only the author's head, and we encourage photos with professional composure and neutral backgrounds.

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Table and figures should be numbered separately using Arabic numerals and must all be cited in the text (e.g., “As shown in Table 1, . . .” – “As can be seen in Figure 1, . . .”). Each table should have a brief descriptive title; this should then be followed by the body of the table. Longer explanations, if required, should be included in a footnote to the table. Figures must be supplied in a form suitable for reproduction: preferably high-resolution bitmaps (e.g., jpg, 300 dpi for color artwork, 150 dpi for grayscale artwork) and accompanied by a legend. Figures may be reproduced in color in the online journal, but will normally be reproduced in black/white or grayscale only in the printed journal, which authors should take into consideration when designing figures.

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The Electronic Supplementary Material (ESM) will not be printed and is not included in the word count. Please follow the instructions below.

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Authors should follow the guidelines of the APA Manual regarding style and nomenclature. Authors should avoid using masculine generic forms in their manuscripts. General statements about groups of people should be written in gender-neutral form (see APA Manual, pp. 73–74); when presenting examples, authors may alternate between female and male forms throughout their text.

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It is recommended that authors who are not native speakers of English have their papers checked and corrected by a native-speaker colleague before submission. Standard US American spelling and punctuation as given in *Webster's New Collegiate Dictionary* should be followed.

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