Instructions to Authors for Hotspots in Psychology Issues

Zeitschrift für Psychologie

Aims and Scope of *Zeitschrift für Psychologie*

The *Zeitschrift für Psychologie*, originally founded in 1890, is the oldest psychology journal in Europe and the second oldest in the world. Since 2007 it is published in English.

The *Zeitschrift für Psychologie* publishes high-quality research from all branches of empirical psychology that is clearly of international interest and relevance, and does so in four topical issues per year. From 2024 onwards, the issues are published in digital format only.

Each Hotspots in Psychology issue is carefully compiled by guest editors. The guest editors and the editorial team are assisted by an experienced international editorial board and external reviewers to ensure that the journal's strict peer-review process is in keeping with its long and honorable tradition of publishing only the best of psychological science. The subjects covered are determined by the editorial team after consultation within the scientific community, thus ensuring topicality.

The *Zeitschrift für Psychologie* thus brings convenient, cutting-edge compilations of the best of modern psychological science, each covering an area of current interest.

Zeitschrift für Psychologie publishes the following types of articles in Hotspots Issues

The Hotspots issues feature **Review Articles** and **Original Articles** from leading researchers, as well as shorter **Research Spotlights** (presenting details of individual studies or summaries of particularly interesting work in progress).

The maximum lengths of the various article types are listed below. Please note that from the figures given below, allowances have to be deducted for figures and tables depending on their size:

– 5000 characters and spaces / 600 words for a full-page table or figure
– 2500 characters and spaces / 300 words for a half-page table or figure
– 1250 characters and spaces / 200 words for a quarter-page table or figure

Review Articles: maximum length of 60,000 characters and spaces / approx. 8,500 words including everything

Original Articles: maximum length of 50,000 characters and spaces / approx. 7,000 words including everything

Research Spotlights: maximum length of 20,000 characters and spaces / approx. 2,800 words including everything

Publication Ethics

It is important to the Hogrefe Publishing Group that our scientific journals and all the people involved adhere to the highest ethical standards. Please take a moment to review our guidelines on what this means for authors, editors, reviewers, and us as a publisher.

Manuscript Submission

A call for papers is issued for each Hotspots in Psychology issue. Current calls are available on the journal's website at https://www.hogrefe.com/eu/journal/zeitschrift-fuer-psychologie.

There is a two-stage submission process. Authors must submit a structured abstract of their planned manuscript by email to Prof. Bošnjak (bosnjak@uni-trier.de). Structured abstracts should be within four pages and may encompass information on each of the following headings:

(a) Background, (b) Objectives, (c) Research question(s)and/or hypothesis/es, (d) Method/Approach, (e) Results/Findings, (f) Conclusions and implications (expected).

Authors of the selected abstracts will then be invited to submit full papers. Unlike other topical issues in *Zeitschrift für Psychologie*, manuscript submission for the Hotspots issues is implemented through an online submission system at https://www.editorialmanager.com/zfp. Reviewing for the journal is double-blind. All parts of the full submission, with the exception of the title page and the letter to the editor, must be free of any potentially identifying information to ensure anonymous peer-review. Authors must replace names and any indication of the university where a study was conducted by neutral placeholders.

Should you have any editorial/content questions, please contact Prof. Michael Bošnjak at bosnjak@uni-trier.de. Please direct any technical queries regarding the submission through Editorial Manager to Irina Rau at production@hogrefe.com.

Manuscript Format

Manuscripts should be prepared according to the *Publication Manual of the American Psychological Association* (7th ed.). In particular, statistical and mathematical copy, as well as references and their text citations, should conform to the Publication Manual. In the reference list make sure to provide the DOIs (Digital Object Identifier) of the cited journal articles. Footnotes in the running text should be avoided.

On the **Title Page** please include: full title, abstract, keywords, name and complete address of the corresponding author and names and affiliations of all authors, acknowledgments, and disclosures. A template for the title page is available on the journal's web page at http://www.hgf.io/zfp. We encourage the inclusion of a section headed **Authorship** which outlines the contributions of the individual authors to the paper using relevant CRediT roles, formatted as in the following example with author order as on the article:

Philipp Yang, conceptualization, methodology; Ina Smith, funding acquisition; Sun Cheung, writing – review & editing.

Please refer to https://casrai.org/credit/ for the contributor roles.

An **Abstract** (maximum length 150 words) should be provided for original and review articles. A maximum of 5 keywords should be given after the abstract.

Figures and tables should be numbered using Arabic numerals. The same information should not appear in both a figure and a table. Each table and figure must be cited in the text and should be accompanied by a legend on a separate sheet. Figures must be supplied in a form suitable for reproduction: preferably vector graphics files or high-resolution graphics files (e.g., .jpg or .tiff, 600 dpi).

Scientific Nomenclature and Style

Authors should follow the guidelines of the APA Manual regarding style and nomenclature. Authors should avoid using masculine generic forms in their manuscripts. General statements about groups of people should be written in gender-neutral form; when presenting examples, authors may alternate between female and male forms throughout their text.

Language

It is recommended that authors who are not native speakers of English have their papers checked and corrected by a native-speaker colleague before submission. Standard US American spelling and punctuation as given in *Webster's New Collegiate Dictionary* should be followed.

Open Data and Electronic Supplementary Material (ESM)

Authors may submit study data, analysis scripts, and other study materials for manuscripts that involve new data as Electronic Supplementary Material (ESM). In general, ESM may include relevant items that cannot be reproduced in printed form and may consist of material used to carry out the research (e.g., data sets, participant instructions, audiovisual stimuli, video footage of the experimental setup) or additional items that are not essential for inclusion in the full text but would nevertheless benefit the reader. ESM is not included in the article word count. ESM files will be published online as received from the author(s) without any conversion, testing, or reformatting. They will not be checked for typographical errors or functionality. The responsibility for the content and functionality remains entirely with the author(s). Hogrefe Publishing does not provide technical support for the creation or viewing of the supplementary files. We recommend that ESM will be published via PsychArchives (www.psycharchives.org), the disciplinary repository for psychological science operated by Leibniz Institute for Psychology (ZPID). PsychArchives offers a curation service for ESM of accepted Hotspots in Psychology manuscripts free of charge.

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Submission

ESM files will be subjected to peer review along with the article itself. The number of ESM files you submit should be no more than 10. The file size should be kept as small as possible, not exceeding 10 MB in total. All file formats are accepted with the exception of executable files (e.g., .exe, .com, or .msi). Commonly used file formats that are accessible by most readers are preferred. Following the online instructions, submit the ESM files in a single zip file separate from the other files that are part of your submission.

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All ESM files must be referred to with in-text citations (as for tables, figures, and appendices) and should be numbered in the order in which they are cited in the text. Follow the example:

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