

## Qualifications for Test Use: Declaration Form

Please note that psychometric products require a level of formal training or qualification for correct, ethical and reliable administration and interpretation. In addition, some of the psychometric products sold by Hogrefe also require specialised training in their correct use – please check the requirements specified on the Hogrefe web page for each product.

Hogrefe supplies its products on the basis that all test users are appropriately qualified. Hogrefe will not be held responsible for the consequences of incorrect or inappropriate use of any product by unqualified users. Hogrefe reserves the right to require additional evidence of the purchaser's qualifications and withhold any product orders until this has been received. In addition, Hogrefe retains the right to withdraw approval for test purchase if there is evidence of violation of commonly accepted testing practices or conditions of sale.

Further information on qualification levels and requirements can be found at [www.hogrefe.co.uk/services/qualifications](http://www.hogrefe.co.uk/services/qualifications). Please contact Hogrefe if you have any enquiries about qualifications or training, or consult the British Psychological Society (BPS) for general guidance.

This declaration form should be completed by the individual wishing to administer and interpret the psychometric products supplied by Hogrefe, and either uploaded to their webshop account or emailed to [orders@hogrefe.co.uk](mailto:orders@hogrefe.co.uk). This form will be kept on record and will qualify for future purchases by that individual.

***I confirm that I have the necessary qualifications and experience, as well as an understanding of measurement principles and ethical test use and interpretation (as required by the professional bodies to which I am affiliated), to administer and interpret the product(s) I wish to purchase. I certify that I will only buy products that I am qualified to use. I assume full responsibility for the proper professional use of all materials I purchase from Hogrefe Ltd.***

By ticking the box below, you are making the same commitment as if you had signed a form, and are confirming that you will only use test materials purchased from Hogrefe Ltd in a professional and ethical manner.

**I have read and agree to the terms of this declaration form.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Occupation: \_\_\_\_\_

Company: \_\_\_\_\_

Phone/email: \_\_\_\_\_

**If applicable, please provide your registration number for any of the following:**

Health and Care Professions Council (HCPC): \_\_\_\_\_

General Medical Council (GMC): \_\_\_\_\_

Royal College of Psychiatrists: \_\_\_\_\_

Nursing and Midwifery Council (NMC): \_\_\_\_\_

British Psychological Society's Register of Qualifications in Test Use (RQTU): \_\_\_\_\_