The *European Journal of Psychological Assessment (EJPA)* publishes papers on all domains of psychological assessment as well as on the assessment process, provided they have not been submitted for publication elsewhere. Of special interest are papers reporting the construction of new measures or a considerable advancement of an existing measure. Papers published are original and preferably empirical studies. Review papers and case studies will also be considered if they result in innovative research questions in assessment and decision-making. The Journal especially welcomes papers in which the data have been sampled across two or more countries and – if applicable – with different methods (e.g., questionnaire, interview, observation, performance). Test reviews will not be considered. Papers that propose or discuss alternative measurement models for existing scales should also discuss and preferably demonstrate the consequences for the construct and criterion validity of the scales. Papers on psychometric methods will be considered only if they have a clear bearing on assessment research or practice. Papers presenting the psychometric properties of a translated measure need to add to the existing literature, preferably by providing new validity evidence. *EJPA* does not consider papers on translated measures that do not give sufficient additional insights, in particular, with respect to the comparability of the translated scale to the original scale. Studies that employ translations of existing measures are required to provide some indication of equivalence to the original version or, at the very least, strong additional insights that would be of interest to readers of all languages. Otherwise such papers will most likely be rejected without external peer review. Manuscripts that go into the review process will be subject to masked peer review. *EJPA* publishes six issues per year. Accepted manuscripts may be published online in final form as advance articles before being assigned to an issue.

*European Journal of Psychological Assessment* publishes the following types of articles

Original Articles, Brief Reports, Multistudy Reports, and Registered Reports. Replications must be submitted as Registered Reports.

**Types and Length of Manuscripts**

**Original Articles** refer to papers that are in line with the goals mentioned above. They may exceed neither 22 manuscript pages (double-spaced, pitch 12) nor 5,000 words, including abstract, text, references, notes, appendices, as well as figures and tables. The difference to Brief Reports (see below) is that Original Articles provide a more comprehensive picture of the research question.
**Brief Reports** have the function to communicate specific research findings that focus on a specific aspect of a measure. They should not exceed 2,500 words (11 manuscript pages) including abstract, text, references, notes, appendices, as well as figures and tables.

**Multistudy Reports** are similar to Original Articles but include more than one study. This means in order to investigate the research question more than one study using independent data sets was conducted and is reported. They should not exceed 7,500 words (33 manuscript pages) including abstract, text, references, notes, appendices, as well as figures and tables.

**All paper types** should normally be divided into the following sections: Abstract (not exceeding 200 words), Keywords (up to five), Materials and Methods, Results, Discussion, Acknowledgments (optional), References, Open Science. Papers exceeding the limits will be rejected. Please note that Open Data, Open Materials, and other supplementary materials (see below) are not included in the word count.

**Registered Reports** are research proposals detailing the theoretical background, method, and data analysis for a planned but not yet conducted study. *EJPA* particularly welcomes submission of the multistudy reports that are common in psychological assessment research as Registered Reports. Editorial decisions about *in-principle acceptance* are based on the (peer-reviewed and revised) research proposal and are therefore outcome-independent: The study is published regardless of the statistical significance of the results. Word limits depend on the number of studies in a Registered Report (i.e., 2,500 words for Brief Reports; 5,000 words for Original Articles; 7,500 words for Multistudy Reports, in each case for the final version of the manuscript). Replication studies should always be submitted as Registered Reports. The Registered Report format is not well-suited to purely exploratory research and is a mechanism for confirming/disconfirming predictions. Manuscripts are reviewed in two stages:

**Stage 1**
At Stage 1, the manuscript must contain an introduction section that provides background and the specific hypotheses to be tested. Successful submissions will use established methods to test specific predictions.

- The Stage-1 submission should detail previous related work. Completed pilot studies may be included to demonstrate the effectiveness of the proposed methodology. A Stage-1 manuscript can report methods for a series of planned studies. Authors can also add studies to approved submissions. In such cases the approved Stage-2 manuscript will be accepted for publication, and authors can then propose additional experiments for Stage-1 consideration.
- The Stage-1 submission must contain a *Materials and Methods* section that provides a detailed description of the proposed research (i.e., enough to allow for direct replication).
In case word limits do not allow for a comprehensive description, authors can provide supplementary material in electronic form (see below for more information on how to include it) that will help reviewers scrutinize the study protocol. The research proposal must explicitly justify the targeted number of participants. Often this will be via statistical power analysis. To ensure that the results are informative regardless of outcome (i.e., keeping both type-I and type-II error probabilities low), high statistical power or precision will typically be required. **Authors must confirm that the proposed research has not been conducted at the time of the Stage-1 submission.**

- The Stage-1 submission must include a data analysis section within the Materials and Methods section that details the data analysis procedures that will be used. The manuscript must describe the measured variables, the statistical tests and procedures, as well as the anticipated patterns of results. In psychological assessment research there will not always be a dichotomous accept/reject of hypotheses, but criteria by which researchers are formulating conclusions must be stated a priori. Rules for data elimination (e.g., participant exclusion criteria, outlier trimming) must also be specified a priori.

- The Stage-1 submission should also include a predicted timeline for the research. The anticipated dates when ethical approval will be sought (if not already acquired), when the data collection will take place, when data will be analyzed, when the manuscript will be written up, and the anticipated date for the submission of the Stage-2 manuscript.

Please note that the proposal will be published alongside the full report as electronic supplementary material (see more below on how to include this) if the report is accepted for publication in the journal.

**Stage 2**

After a Registered Report submission is accepted at Stage 1, the accepted protocol must be registered by the authors in a recognized repository (either publicly or under embargo until Stage 2) and the research then conducted according to the protocol. The Stage-2 revision should contain essentially the same introduction and Materials and Methods sections as the Stage-1 submission, plus the new Results and Discussion sections. Additional post-hoc analyses can be included, but must be clearly distinguishable from the registered analyses.

- Stage-2 submissions will be evaluated with regard to their adherence to the accepted Stage-1 protocol. Any deviations from the approved protocol should be reported to the handling editor and the journal as soon as the authors become aware of their necessity and editorial approval must be sought. Deviations that have not been approved by the handling editor and the journal will lead to rejection as a Registered Report.

- Stage-2 submissions will also be evaluated with regard to whether the conclusions follow from the results. The in-principle acceptance at Stage 1 guarantees the publication of some version of the manuscript, provided that the study and analyses are conducted as proposed. However, Stage-2 submissions may be subject to one or more...
rounds of revisions to ensure that the Results and Discussion sections provide adequate
detail.
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collection. However, the journal will publish basic information about withdrawn registered
reports, including author names, proposed title, the abstract from the approved Stage-1
submission, and brief reasons for the failure to complete the study.

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Note that an allowance for any tables and figures should be deducted from the total word count depending on their size (approximately 200 words per quarter print page).

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<th>You should mask:</th>
<th>Preferred method:</th>
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<td>Published or unpublished self-citations in reference list</td>
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Authors should adhere to word limits as far as possible (see section “Types and Length of Manuscripts”) and update the word count in the submission portal when submitting a revised manuscript. While word count limits should normally still apply for revised versions and resubmissions, we acknowledge that it can sometimes be difficult to adhere to them and address all reviewer comments, and so if appropriate and necessary we allow up to an additional 10%. Authors are advised to contact the journal office prior to submission if they think even higher word count is required.

References
References must include all and only works cited in the text and are to be arranged alphabetically. Works cited in the text within the same parentheses should be listed alphabetically. APA style is to be used for text citations and the reference list throughout (for details, see Publication Manual of the APA, 7th ed.). In the reference list make sure to provide the DOIs (digital object identifier) of the cited journal articles.

Transparency and Openness Requirements

EJPA is a signatory of the Transparency and Openness Promotion (TOP) Guidelines (see https://www.cos.io/our-services/top-guidelines) and our author guidelines and submission process have been aligned accordingly. TOP guidelines describe standards that promote open science practices in publishing (including, but not limited to, citations and the availability of data, code, materials, and design), each with increasing levels of stringency (namely, Level 0 = not implemented; Level 1 = disclosure; Level 2 = requirement; Level 3 = verification of the mandate). The way EJPA implements the TOP guidelines allows authors to decide how they implement different TOP standards, but requires them to be transparent about their choices. We strongly encourage authors to implement open science practices and therefore award Open Data (OD) and Open Materials (OM) badges when authors and papers meet the appropriate criteria. We nevertheless acknowledge that there may be some instances in which authors
cannot implement these practices (e.g., due to ethical, legal, or other limitations). Table 1 provides a summary of the transparency and openness standards adopted by the *EJPA*.

Please note: TOP compliance is required at the latest when the first revised manuscript is submitted. At this point, authors should ensure that their manuscript includes an appropriate statement in the *Open Science* section (see below) after the *References*.

**Table 1. Summary of *EJPA*’s TOP Requirements**

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<th>Requirement</th>
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<tr>
<td><strong>Citation Standards</strong></td>
<td>Level 2: Requirement</td>
<td>If authors use existing data or materials, the appropriate citation must be provided in a manner that is consistent with our author guidelines</td>
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<tr>
<td><strong>Data Transparency</strong></td>
<td>Level 1: Disclosure</td>
<td>Authors must state whether data are available, and, if so, where to access them</td>
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<tr>
<td><strong>Analytic Methods (Code) Transparency</strong></td>
<td>Level 1: Disclosure</td>
<td>Authors must state whether code is available, and, if so, where to access it</td>
</tr>
<tr>
<td><strong>Research Materials Transparency</strong></td>
<td>Level 1: Disclosure</td>
<td>Authors must state whether materials are available, and, if so, where to access them</td>
</tr>
<tr>
<td><strong>Design and Analysis Transparency</strong></td>
<td>Level 2: Requirement</td>
<td>Authors must adhere to design transparency standards for review and publication</td>
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<tr>
<td><strong>Study Preregistration</strong></td>
<td>Level 1: Disclosure</td>
<td>Authors are required to state whether preregistration of study exists, and, if so, where to access it</td>
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<tr>
<td><strong>Analysis Plan Preregistration</strong></td>
<td>Level 1: Disclosure</td>
<td>Authors are required to state whether preregistration of study with analysis plan exists, and, if so, where to access it</td>
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<tr>
<td><strong>Replication</strong></td>
<td>Level 3</td>
<td><em>EJPA</em> encourages replication studies and offers Registered Reports for replications as a regular submission option</td>
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<tr>
<td><strong>Open Science Badges</strong></td>
<td>Level 1</td>
<td><em>EJPA</em> awards Open Data and Open Materials science badges</td>
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If authors rely on existing data, materials, program code, and other methods, these should be recognized as original intellectual contributions by being cited appropriately in the text and listed in the Reference section. Furthermore, when authors submit data sets or materials, references for data sets and program code must include a persistent identifier such as a DOI. Please see the instructions below concerning the *Open Science* section of the manuscript for details.

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Replications

EJPA encourages the submission of replication studies, particularly of research published in this journal. Replication studies should be submitted using the Registered Report format (see above) and are thus reviewed in two stages.

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December 2021